



# Mooroopna Primary School

16 – 18 O'Brien Street (PO Box 279), Mooroopna 3629

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[mooroopna.ps@education.vic.gov.au](mailto:mooroopna.ps@education.vic.gov.au)

Acting Principal: Ms Carla May

Acting Assistant Principal: Ms Bianca De Angelis

19<sup>th</sup> October, 2021

Dear parent/guardian,

Mooroopna Primary School is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer a wide range of subjects and special curriculum experiences, including the Arts and Learning Communities.

Please see a one-page Parent Payments Policy overview attached.

Yours sincerely,

Carla May  
Acting Principal

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<b>Student Requisites:</b> Writing books, scrapbooks, pens, pencils, coloured pencils, textas, markers, rulers, cover paper etc.)	\$100
<b>Consumables for Art / Craft:</b> includes craft paper, glitter paints, cardboard, crafting supplies	\$ 25
<b>Consumables for Learning Communities:</b> includes art and craft supplies, gardening supplies, cooking ingredients	\$ 25
<b>Total Amount</b>	<b>\$ 150</b>

### **Extra-Curricular Items and Activities**

Mooroopna Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>
<b>Excursions &amp; Incursions:</b> All students are given the opportunity to attend various excursions and incursions throughout the school year – for example: House swimming sports, Dance Festival, House athletic sports, Cultural Days, Interschool Athletics, Life Ed Van. Students in Years 5 & 6 can choose to attend a School Camp and students in Years F-4 are offered a major excursion. <b>Each of these events will be costed and families informed of the charge closer to the actual time of the event.</b>	to be advised
<b>Swimming Program:</b> Entry, pool hire and travel costs for 5 lessons	to be advised

## Financial Support for Families

The school appreciates that families may sometimes experience financial difficulties in meeting requests for payments and contributions. A range of support options are available to assist eligible parents. These options include:

- [State School's Relief](#)
- [Second-Hand School Uniform](#) In order to support parents in meeting the costs of their children's education the school has a supply of second hand uniforms.
- [CSEF](#) Camps, Sports & Excursions Fund available to all eligible families
- [CSEF](#) Foundation CSEF Uniform Package available to all eligible families
- [Saver Plus](#) is an initiative of Brotherhood of St Laurence and ANZ, delivered locally by community organisations in 22 locations in Victoria. Saver Plus assists individuals and families on lower incomes to have every dollar up to \$500 saved over a 10-month period matched by ANZ to go towards education-related costs.
- [The Smith Family's 'Learning for Life program'](#) provides financial support, guidance and mentoring for disadvantaged students. The Smith Family works with a select number of schools and may require referral from the school principal.
- The Commonwealth Government provides a range of payments and services to help families look after their children's health, education and other family issues.

## Consideration of Hardship

In addition to the Family Support options outlined above parents may communicate with the Business Manager by phone, email or in person about their financial situation and related difficulties in making payments. Jane Weston Ph: 03 5825 2060 | Email: mooropna.ps@edumail.vic.gov.au

## Payment Methods

Option A **Full amount** in Term 1, 2022

Option B **Four payments** – one payment at the beginning of each Term

Option C **Centrepay** – arrangements can be made for regular Centrepay deductions

Option D I have completed a **CSEF application** form to pay for swimming, excursions and incursions.

I will pay the balance, \$150, using one of the above options (A, B or C).

**CSEF:** Eligible families can apply for \$125 per Primary School student. **These funds can only be used for camps, excursions, sports and swimming**

*Payments can be made by **cash, cheque** payable to Mooropna Primary School, **BPay** or **Credit Card**. BPay details can be obtained from your statement or at the Main Office.*

## Refunds

Our school will consider requests for partial or full refunds of payments made by parents on a case by case basis taking into account the individual circumstances. Generally, we will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party. For example, camp costs when a child becomes unwell and cannot attend in circumstances where the payment has already been made or committed to a third party and no refund is available to the school. Where possible, we will make this clear to parents at the time of payment.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.